museum
National Museum of Ireland
Ard-Mhúsaem na hÉireann

Textile Conservator
(Assistant Keeper Grade II)

The National Museum of Ireland (NMI) is seeking applications from suitable candidates to fill the post of Textile Conservator (Assistant Keeper Grade II) in the Conservation Department of the National Museum of Ireland, Collins Barracks, Benburb Street, Dublin 7. This is a full-time permanent position. The position will be filled by open competitive interviews.

Brief Description of position:

The post holder will be responsible for the care and conservation requirements of the museum's textile-based collections and will be expected to carry out both preventive conservation measures and practical remedial conservation treatments and to oversee and influence the work of other staff, volunteers, contractors and interns in conservation matters.

<u>APPLICATION INSTRUCTIONS</u>

Applications are submitted on the vacancies section of the **National Museum of Ireland website**: https://www.museum.ie/en-IE/About/Careers/Vacancies

Applicants must submit the completed application form, an up-to-date CV, and a cover letter. <u>**We request that all three documents be combined and submitted in one single PDF.**</u>

The application form must be completed in full and submitted in typescript. Handwritten applications and applications in the incorrect format type will not be accepted. Failure to do so will render the application incomplete, and the application will not be considered.

To commence the application process, visit our Vacancies page.

<u>Steps to apply</u>:

- Go to the Vacancies page and select the position you wish to apply for.
- Read the Information Booklet for full details of the position.
- The documents required for your application appear on this page as links.
- Click each document, which will open in a new window. Download/Save each document to your computer/device.
- Complete the documents required and combine them into **one single PDF** along with your CV and cover letter.
- When this is complete, return to the NMI website to finish the application process.
- Again, from the Vacancies page, find the position you wish to apply for.

- Click the **Apply Now** button.
- Complete the Form.
- Upload your single combined PDF.
- Complete the Captcha check and then click **Submit Your Application**.

Please provide a **valid, monitored email address.** The email address will be used to acknowledge receipt of the application and as the main form of contact to liaise with applicants.

Closing Date for Applications

Applications must be received no later than 17:00
On Friday 4ᵗʰ February 2022

Please note that late applications will not be accepted. The date and time will be strictly adhered to, and therefore, the onus is on the applicant to ensure that the application is received before the deadline.